



དཔལ་ལྷན་འབྲུག་གཞུང་།
Royal Government of Bhutan



མགར་ས་རྫོང་ཁག།
Dzongkhag Administration, Gasa

DAG/HR-06/2021-2022/ 56

9th July, 2021

The General Manager
Department of Marketing and Sales
Bhutan Broadcasting Services
Thimphu

Subject: **Vacancy Announcement**

Dear Sir,

The Dzongkhag Administration, Gasa would like to request your organization to air out the vacancy announcement for the duration of three consecutive days from 10th July to 12th July, 2021 both in English and Dzongkha as attached;

The bill may be submitted to Dzongkhag Administration, Gasa for necessary payment.

Thanking you.

Sincerely yours

(Rinzin Penjore)
Dzongdag

Copy to:

1. Chief HR Officer, HRMD, RCSC, Thimphu for information
2. Chief HRO, HRD, MoE, Thimphu for information.
3. Chief DEO, DAG for information
4. Accounts Officer, DAG for information
5. Principal, Bjishong and Laya Central School for information
6. Office copy



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Dzongkhag Administration, Gasa

Vacancy Announcement

Dzongkhag Administration, Gasa would like to announce the vacancy for the following posts on consolidated contract;

| Sl. No. | Position Title | Contract Period | Placement | Slot | Qualification | Remarks |
|---------|----------------------------|-----------------|--------------------------------|------|-----------------------------------|-------------|
| 1 | Admin, Asst. | 2 years | Laya Central School | 1 | Class XII & above with ICT skills | Replacement |
| 2 | Matron | 2 years | Bjishong Central School | 1 | Class XII & above | -do- |
| 3 | Personal Asst. to Dzongdag | 2 years | Dzongkhag Administration, Gasa | 1 | Class XII & above with ICT skills | |
| 4 | Driver (Light Vehicle) | 2 years | Laya Central School | 1 | Class VIII & above | |

Interested candidates within age limit of 18-45 years may apply to HR section with the following documents latest 23rd July, 2021 before 5.00 PM.

1. Dully filled Civil Service Employment Application form
2. Copy of Academic certificates of class XII & above
3. Copy of Citizenship Identity Card
4. Valid online approved Security Clearance Certificate
5. No Objection letter from employer (If Employed)
6. Valid Medical Certificate
7. Relevant documents if any

For details, contact Dzongkhag HR section at 02-6882026/02-688025 during office hour or visit www.gasa.gov.bt