



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྫོང་ཁག་བདག་སྲུང་དགའ་སྟེན།

ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION, GASA



**Office Use Only**

FORM - 1

Application No:

Date: / /

Application for Planning Permit

**Owner Details:** Provide details of the land owner.

Passport Size Photo

|        |             |
|--------|-------------|
| Title: | First Name: |
|--------|-------------|

|              |            |
|--------------|------------|
| Middle Name: | Last Name: |
|--------------|------------|

|                          |         |
|--------------------------|---------|
| Sex: Male ( ) Female ( ) | CID No: |
|--------------------------|---------|

|                               |
|-------------------------------|
| Organization (if applicable): |
|-------------------------------|

**Present Address:**

|            |                 |
|------------|-----------------|
| Dzongkhag: | Gewog/Dungkhag: |
|------------|-----------------|

|             |           |
|-------------|-----------|
| Contact No: | Email ID: |
|-------------|-----------|

**The Land:** Address of the Land.

|           |          |       |
|-----------|----------|-------|
| Thram No: | Plot No: | Area: |
|-----------|----------|-------|

|           |           |        |
|-----------|-----------|--------|
| Precinct: | Location: | Throm: |
|-----------|-----------|--------|

**The Proposal:** You must give full details of your proposal and attach the information required to assess the application.

|  |
|--|
| <p><b>For what use, development or other matter do you require a permit?</b></p> |
|--|

**Existing Conditions:**

|   |
|---|
| <p>Describe how the land is used and developed now:</p> |
|---|



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**Declaration:**

I declare that the information provided in this form is correct to the best of my knowledge and if there are any discrepancies, I shall be personally responsible for the same and I am prepared to face any disciplinary or legal action against me.

Signature:

Date:        /        /

**Documents to be submitted:**

The following documents must be submitted along with the submission of this form;

1. Copy of Latest Lag Tharm/Land Ownership Certificate
2. Copy of Site Plan provided by the Municipal Office
3. No objection certificate from Department of Culture, MoHCA (if the plot falls in Dzong precinct or Heritage precinct)
4. No objection Certificate from Department of Forest and Park Services (if the plot is in Environmental Precinct or Buffer Zone)
5. One set of (A3/A4) site plan of the proposed development showing:
  - i. The boundaries and dimensions of the plot, set back lines and access road/footpaths
  - ii. Location of septic tanks, soak pits and drains
  - iii. Location and dimensions of parking spaces, existing buildings and trees.
  - iv. Certificate of the designer

**For Official Use Only:**

Noting of the dealing officer with the regard to fulfilling the above required documents

Permitted (        ) Not Permitted (        )

Permit No:..... Date Issued: .....

( Note: Permit expires if the work is not started within two years after the issuance of the permit or two years from last inspection )

Name & Signature of Dealing Officer :.....( Date:    /    /    )